

**REPORT FOR: GOVERNANCE AUDIT
AND RISK
MANAGEMENT
COMMITTEE**

Date: 8th April 2010

Subject: Governance Audit and Risk
Management Committee Terms of
Reference Review

Responsible Officer: Myfanwy Barrett,
Corporate Director of Finance

Exempt: No

Enclosures: Appendix 1: Governance Audit and
Risk Management Committee CIPFA
Self – Assessment Workshop Action
Plan Extract

Appendix 2: Current Terms of
Reference

Appendix 3: Proposed Terms of
Reference

Section 1 – Summary and Recommendations

This report sets out the proposed revised Terms of Reference for the Governance, Audit and Risk Management Committee.

Recommendation (to Council)

That the Governance, Audit and Risk Management Committee considers the proposed Terms of Reference and approves a final version for recommending to Council.

Section 2 – Report

Introductory paragraph

1. During 2009 a self assessment workshop was undertaken with Members and officers to assess the effectiveness of the Committee against the Chartered Institute of Public Finance and Accountability (CIPFA) best practice guidance.
2. The results of the workshop were used to create an action plan and this was agreed by the Committee at its meeting on 21st January 2010.
3. Attached at appendix 1 is an extract of the full action plan, highlighting in bold the actions that are relevant to the review of Committee's Terms of Reference.

Options considered

4. The revised Terms of Reference sets out the options for changing and clarifying the Committee's remit in response to the agreed actions following the self assessment workshop.
5. In addition, CIPFA have issued a new code of practice for Treasury Management which recommends more scrutiny. This is included in the proposed terms of reference.
6. The existing terms of reference are set out at appendix 2. Appendix 3 sets out the draft proposed terms of reference.
7. Once agreed, the final document will be referred to full Council for adopting as part of the council's constitution.

Financial Implications

8. The work of the Committee and the support from officers is and will continue to be provided within existing budgets.

Performance Issues

9. The use of resources assessment is an important part of the Comprehensive Area Assessment. The work of the GARMC is included under a Key Line of Enquiry which requires evidence to assess the effectiveness of risk management internal control. This is currently judged at a score of 3 out of 4.

Environmental Impact

10. None

Risk Management Implications

11. Monitoring risk management is an integral part of the GARMC's terms of reference and covers a wide remit of related activities carried out by the Risk, Audit and Fraud division in Corporate Finance.

Corporate Priorities

12. The Council's resources and the work of the Risk, Audit and Fraud division support all the corporate priorities.

Section 3 - Statutory Officer Clearance

Name: Myfanwy Barrett.	<input checked="" type="checkbox"/>	Chief Financial Officer
Date: 22 nd March 2010		
Name: George Curran	<input checked="" type="checkbox"/>	On behalf of : Monitoring Officer
Date: 23 rd March 2010		

Section 4 - Contact Details and Background Papers

Contact: David Ward, 020 8424 1781

Background Papers:

None